Summa E-rate Solutions

FY2021 E-Rate Request for Proposals

REQUEST FOR PROPOSALS

E-Rate Eligible Category 2 Products and Services



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| **Applicant** | **SOMERSWORTH SCHOOL DISTRICT** |
| **Billed Entity Number** | **121313** |
| **Establishing Form 470** | **210020061 (105A-21)** |

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| **Submit QUESTIONS about this RFP and associated Form 470 by email to:** |
| **admin@summae-rate.com** |
| Unless otherwise indicated (e.g., by amendment to this RFP), the deadline for submission of **QUESTIONS** is **5pm EST, 21 calendar days from the Certified Date**  shown on the associated Form 470. |

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| ***Submit PROPOSALS, including Signature Page, by email***[***1***](#_bookmark0) ***to:***  **bids@summae-rate.com**  Unless otherwise indicated (e.g., by amendment to this RFP), the deadline for submission of PROPOSALS is **5pm PST,**  **31 calendar days from the Certified Date**  shown on the associated Form 470. | |
| **Event** | **Critical Dates** |
| FCC Form 470 Posted/RFP Released | Sat, February 6, 2021 |
| Questions from Bidders Due | Sat, February 27, 2021 |
| Bid Due Date | Tue, March 9, 2021 |
| School Board Meeting | TBD |
| Contract Start Date | April 1, 2021 |

**Request for Proposals for Category 2 Services**

This Request For Proposals [RFP] is posted in conjunction with the Schools and Libraries Division [SLD] Form 470, in partial fulfillment of the requirements for Federal Communications Commission [FCC] Universal Service Fund *[E‑Rate]* discounts.

Summae-rate.com[Summa E-rate Solutions , Consultant Registration Number 17009831], *an E-rate Consulting firm*, is *not* the E-Rate *Applicant*. Summa E-rate Solutions is the Applicant’s *Consultant,* retained to handle competitive bidding exchanges and the E‑Rate application process. Therefore, please:

* Put the Applicant’s name and contact information when submitting your proposal and in all communications related to your proposal.
* In the proposal submission, please cite the associated Form 470 number and applicant name and clearly indicate that the bid is for Category 2 equipment.
* Include the Fully executed RFP Signature Page, signed by Vendor’s authorized representative.
* Please do not contact school personnel either with general questions about E‑Rate, or to offer ineligible services or services not requested on this RFP, or to request a meeting or offer trial equipment. Please read other guidelines in the paragraphs below.

The applicant, **Somersworth School District** is seeking responses from qualified providers of Internal Connections for its **four school sites; Somersworth High School located at 11 Memorial Dr., Somersworth, NH 03878; Somersworth Middle School located at 7 Memorial Dr., Somersworth, NH 03878; Maplewood School located at 184 Maple St., Somersworth, NH 03878 and Idlehurst School located at 46 Stackpole Rd., Somersworth, NH 03878.** Any and all updated bid information, forms, including addenda, will be distributed thru the Summa E-rate website, located at <https://summae-rate.com/bids/> and the FCC Schools and Library Division (SLD), “Universal Service Fund” (a.k.a. “E-Rate funding) website https://data.usac.org/publicreports/Forms/Form470Rfp/Index.

SERVICE SPECIFICATIONS

CATEGORY 2 EQUIPMENT

SOMERSWORTH SCHOOL DISTRICT is requesting bids for the following E-rate eligible

Category Two equipment (OR EQUIVALENT AND COMPATIBLE).

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| --- | --- | --- | --- | --- |
| Make | Model | Quantity | Type | Location |
| Ubiquiti – Unifi | US-48-500W | 8 | 48-Port POE Switch | High School |
| Ubiquiti – Unifi | US-16-XG | 1 | 16-Port SFP 10G Switch | High School |
| Ubiquiti – Unifi | UAP-AC-HD | 45 | Access Points | High School |

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| --- | --- | --- | --- | --- |
| Make | Model | Quantity | Type | Location |
| Ubiquiti – Unifi | US-48-500W | 5 | 48-Port POE Switch | Middle School |
| Ubiquiti – Unifi | UAP-AC-HD | 24 | Access Points | Middle School |

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| --- | --- | --- | --- | --- |
| Make | Model | Quantity | Type | Location |
| Ubiquiti – Unifi | UAP-AC-HD | 22 | Access Points | Maple Wood School |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Make | Model | Quantity | Type | Location |
| Ubiquiti – Unifi | UAP-AC-HD | 28 | Access Points | Idlehurst School |

Please include all hardware, licensing and operating software necessary for the proper function of the equipment listed above. All questions must be submitted via email to: [admin@summae-rate.com](mailto:admin@summae-rate.com) within 21 calendar days of the posting of the Form 470. Questions received in any other format will not be acknowledged. All proposals must be submitted on or before the 31st calendar day unless otherwise extended via addendum to this Form 470. Proposals should be emailed to: • [BIDS@summae-rate.com](mailto:BIDS@summae-rate.com) • In the proposal submission, please cite the associated Form 470 number and applicant name and clearly indicate that the bid is for Category 2 equipment. Put the Applicant’s name and contact information when submitting your proposal and in all communications related to your proposal. Include the Fully executed RFP Signature Page, signed by Vendor’s authorized representative.

Proposals should include the service provider’s terms and conditions. The applicant will consider equipment that provides the equivalent functionality of the equipment listed. If the vendor is proposing equivalent equipment, the vendor must provide documentation demonstrating that the substitute equipment provides the same functionality. The quoted pricing must not assume Somersworth School District will purchase full quantities listed in the bid. Somersworth School District reserves the right to place orders on an as-needed basis and will be under no obligation to order all products/services at once. Per USAC E-rate rules, “cost of eligible services” will be the highest valued criterion in the bid evaluation process; however, other criteria with a lesser value will also be considered. Respondents shall document the ability to participate in the E-rate program by supplying their current SPIN (Service Provider Identification Number) as part of their proposal. Proposals that include generic/encyclopedic price lists will be considered non-responsive and will not be included in the evaluation. Proposals that include used, refurbished, or open-box items will be considered non-responsive and will not be included in the evaluation.

As required by E-rate rules, all bids in response to this Form 470 must offer the Lowest Corresponding Price ("LCP"). By submitting a bid on the requested services herein, the vendor certifies its proposed services and/or products are in compliance with Part 47 Section 54.9 of the FCC rules which prohibits the sale, provision, maintenance, modification, or other support of equipment or services provided or manufactured by Huawei, ZTE, or any other covered company posing a national security threat to the integrity of communications networks or the communications supply chain.

**Somersworth School District**

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**REQUEST FOR PROPOSALS**

**Signature Page (required)**



For the Applicant: If Vendor’s proposal is selected for award, Applicant will execute below to confirm acceptance and establish the legally binding agreement, as required by E-rate program rules. Either party may require additional documents. If acceptable to Applicant, Applicant may also sign Vendor’s additional contractual documentation. All terms and conditions of the RFP and all RFP amendments and supporting materials are included by reference.

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| --- | --- |
|  |  |
| Signature | Date |
|  |  |
| Printed Name | Title |
| **Somersworth School District** | **121313** |
| Applicant Name | BEN |