Summa E-rate Solutions

FY2022 E-Rate Request for Proposals

REQUEST FOR PROPOSALS

E-Rate Eligible Category 1 Products and Services



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| --- | --- |
| **Applicant** | **Westchester School for Special Children** |
| **Billed Entity Number** | **11097** |
| **Name of RFP** | **Internet Access for the School and Annex Location** |
| **Establishing Form 470** | **220013709 (105A-22)** |

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| **Submit QUESTIONS about this RFP and associated Form 470 by email to:** |
| **bids@summae-rate.com**  |
| Unless otherwise indicated (e.g., by amendment to this RFP), the deadline for submission of **QUESTIONS** is **5pm EST, 21 calendar days from the Certified Date**shown on the associated Form 470. |

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| ***Submit PROPOSALS, including Signature Page, by email***[***1***](#_bookmark0) ***to:*****bids@summae-rate.com**Unless otherwise indicated (e.g., by amendment to this RFP), the deadline for submission of PROPOSALS is **5pm EST,****31 calendar days from the Certified Date**shown on the associated Form 470. |
| **Event** | **Critical Dates** |
| FCC Form 470 Posted/RFP Released | Fri., January 21, 2022 |
| Questions from Bidders Due | Fri., February 11, 2022 |
| Bid Due Date | Tue., February 21, 2022 |
| School Board Meeting | TBD |
| Contract Start Date | July 1, 2021 |

**Request for Proposals for Internet Access for the School and Annex Location**

This Request For Proposals [RFP] is posted in conjunction with the Schools and Libraries Division [SLD] Form 470, in partial fulfillment of the requirements for Federal Communications Commission [FCC] Universal Service Fund *[E‑Rate]* discounts.

The Telecommunications Act of 1996 established a fund by which Schools and Libraries across the Country could access discounts on eligible telecommunications products and services. The program is commonly known as the E-rate Program. The eligibility for discounts on internet access, telecommunications products and services, internal connection products, services and maintenance is determined by the Federal Communications Commission (FCC). Funding is made available upon application approval by the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC), which was established by the Act. The amount of discount is based on the numbers of students receiving free and reduced price meals.

E-RATE CONTINGENCY The project herein is contingent upon the approval of funding from the Universal Service Fund’s Schools and Libraries Program, otherwise known as E-rate. Even after award of contract(s) and/or E-rate funding approval is obtained, the District may or may not proceed with the project, in whole or in part. Execution of the project, in whole or in part, is solely at the discretion of the District.

Summae-rate.com[Summa E-rate Solutions , Consultant Registration Number 17009831], *an E-rate Consulting firm*, is *not* the E-Rate *Applicant*. Summa E-rate Solutions is the Applicant’s *Consultant,* retained to handle competitive bidding exchanges and the E‑Rate application process. Therefore, please:

* Put the Applicant’s name and contact information when submitting your proposal and in all communications related to your proposal.
* Include the Fully executed RFP Signature Page, signed by Vendor’s authorized representative.
* Please do not contact school personnel either with general questions about E‑Rate, or to offer ineligible services or services not requested on this RFP, or to request a meeting or offer trial equipment.
* Please read this RFP for additional bidding requirements.

The applicant, The Westchester School for Special Children herein known as **The Westchester School**, is seeking responses from qualified providers of Internet access. Any and all updated bid information, forms, including addenda, will be distributed thru the Summa E-rate website, located at <https://summae-rate.com/bids/> and the FCC Schools and Library Division (SLD), “Universal Service Fund” (a.k.a. “E-Rate funding) website <https://data.usac.org/publicreports/Forms/Form470Rfp/Index>.



 **A) BACKGROUND**

The following background information about the Applicant may be helpful in preparing a responsive bid.

**General Description**

**The Westchester School** is a New York State approved, non-public school that provides educational and therapeutic service to students from New York City Westchester, Long Island and Connecticut. The program provides services to students, ages 3-21, with the classifications of Autism, Intellectual Disability, Multiple Disabilities, Orthopedic impairment, and preschool student with disability.

**The Westchester School** physical address is 45 Park Ave., Yonkers, NY 10703 and operates three schools located at the main campus, 45 Park Ave., Yonkers, NY 10703, a pre-school located at 33 Trinity St., Yonkers, NY 10701, and a third school for age 3-21 located at 520 Rt. 22, North Salem, NY 10560.

**The Westchester School** has 307 full-time students.

**Summary**

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| --- | --- | --- | --- | --- |
| **Entity Number** | **Entity Name** | **Current Bandwidth** | **Service Type** | **Quantity** |
| 11097 |  The Westchester School for Special Children – herein called The Westchester School | 100Mbps -500Mbps | Fiber internet access | 3 |

**Entities/Sites**

Entities included in this RFP are listed below; bidders should rely on this RFP list of entities as the definitive list of entities participating in this RFP.

For the Vendor: Vendor hereby promises to deliver the products and services according to the

pricing and schedule described in Vendor’s submitted proposal and Pricing Form and to

comply with all terms and conditions of the REQUEST FOR PR

OPOSALS (including both

GENERAL INFORMATION, TERMS AND CONDITIONS and SPECIFIC INFORMATION, TERMS AND

CONDITIONS) and all RFP amendments included by reference, with any exceptions explicitly

noted in writing in the proposal.

Signature

Printed Name and Title Vendor Name

Date SPIN Print

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Reference

# (

If using online form)

This proposal is

submitted in response to SPECIFIC INFORMATION, section B.

For the Vendor: Vendor hereby promises to deliver the products and services according to the

pricing and schedule described in Vendor’s submitted proposal and Pricing Form and to

comply with all terms and conditions of the REQUEST FOR PR

OPOSALS (including both

GENERAL INFORMATION, TERMS AND CONDITIONS and SPECIFIC INFORMATION, TERMS AND

CONDITIONS) and all RFP amendments included by reference, with any exceptions explicitly

noted in writing in the proposal.

Signature

Printed Name and Title Vendor Name

Date SPIN Print

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rm

Reference

# (

If using online form)

This proposal is

submitted in response to SPECIFIC INFORMATION, section B.

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| --- | --- | --- | --- | --- |
| # | **Entity Name** | **Address** | **BEN** | **Application Type** |
|  | The Westchester School  |  45 Park Ave. Yonkers, NY 10703 | 11097 | School |
|  | The Westchester School  | 33 Trinity St., Yonkers, NY 10701 | Annex | School |
|  | The Westchester School  | 520 Route 22, North Salem, NY 10560 | Annex | School |

 **B) PRODUCTS AND SERVICES SOUGHT**

* 1. **Category 1, Direct Internet Access**

Posted in Form 470 under these functions:

* + - Leased Lit Fiber or alternative internet access.

**B.2 Scope of Work**

**The Westchester School** Request for Proposals must state all recurring and non-recurring costs for **The Westchester School** located at 45 Park Ave., Yonkers, NY 10703 and its pre-school annex located at 33 Trinity St., Yonkers, NY 10701.

Applicant prefers a dedicated, symmetrical bandwidth (upload and download) of minimum 100Mbps with Service Level Agreement (SLA) guarantees to the specified site(s). **The Westchester School** prefers leased lit fiber or a service that is equivalent in quality and reliability for all four annex locations.  They reserve the right to evaluate proposals to determine their equivalence to leased lit fiber.

Service providers are requested to submit proposals for 100Mbps, 300 Mbps, 500Mbps,1 Gbps and provide pricing for incremental increases in bandwidths thereafter. Pricing shall be quoted on a (3) year contract initial Term, and include an option to extend for an additional two (2) year term. This shall be specified in the contract and purchase order. Maximum, duration of the agreement, including all extensions, shall be five (5) years. The initial three (3) year contract term shall start: July 1, 2022, and end: June 30, 2025. An extension option must be mutually acceptable to both parties. Any request for and acceptance of an extension shall be in written form and shall include any requests and justifications for adjustment in compensation. If bidders can provide “lower” rates by extending the length of contract, please provide this option as part of your RFP.

If the proposed service includes DDoS prevention/mitigation services in addition to the Internet access service, please itemize any costs associated with DDOS services due to the ineligibility of DDOS services for E-rate funding.

Pricing should be quoted per Mbps or per Gbps of bandwidth purchased. Pricing may be “tired” for levels of service (e.g. price per mbps of bandwidth in 100 mbps increments). Pricing shall show monthly recurring cost and one-time installment costs. All contracts must allow for bandwidth increases up to 2 Gbps throughout the term of the contract. All proposals must include all costs associated with delivering the service.

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| **Preferred Contract Term** | **Recipient of Service** | **School/ Annex** | **Address of Service** | **Connection Type** | **Provide Pricing for** |
| 36 Months | The Westchester School | School | 45 Park Ave. Yonkers, NY 10703 | Leased Lit Fiber | 300 Mbps – 2 Gbps |
| 36 Months | The Westchester School | Annex | 33 Trinity St., Yonkers, NY 10701 | Leased Lit Fiber | 100 Mbps – 2 Gbps |

**B.3. Other specifications:**

* + - Vendors will provide all E-Rate Category 1 eligible services and equipment necessary for the solution to function
		- Strongly prefer that if vendor supplies any Customer Premise Equipment [CPE], it meets the E-Rate program requirements for On-Premise Category One Equipment
		- Prefer major provider (ideally “tier 1” or “tier 2” or substantial peering arrangements)
		- Symmetrical bandwidth = Yes
		- Uptime reliability = 99.9%
		- For a smooth installation of service, Vendors should clearly specify what is being proposed for:
			* Handoff at demarcation
			* Customer Premise Equipment [CPE]:
			* Public IP addresses: Applicant *prefers/requires*

|  |  |
| --- | --- |
| Site Name | # of *useable* IP Addresses |
| Total IPs | 30; 6 per site |

* + - * Firewall compatibility: Applicant *prefers* continued use of existing firewall.
		- The proposal, and any resulting contract, must include monthly and installation pricing at each bandwidth level for the full term of contract, as well as allow optional upgrades during the contract term, without new competitive bidding
		- Vendor to provide detailed specifications for any additional equipment required for a complete and working solution
		- Applicant requests complete contractual documentation indicating prices at different service levels over the contract term, including possible voluntary extensions.
		- Contract preference: To coincide with E-Rate funding year closure, Applicant strongly prefers that contract expiration date be exactly and explicitly 6/30 (i.e., not based on number of months from contract signatures, or service turn up). Unless explicitly stated otherwise, the preferred contract term is:
			* Initial term of *approximately* three (3) years, ending on 6/30 of the year that begins the 3rd year of service
			* Two (2) 1-year optional renewals after initial term
		- Implementation: To coincide with E-Rate funding year dates, maximize potential E-Rate discounts, and coordinate with expiring contracts, Applicant strongly prefers that activation be on, or within a few days of 07/01/22, with preference of up to 30 days prior to allow for testing.[3](#_bookmark2) Please include commitment to activate on, or very near to, this date in your proposal
		- Service Provider Invoicing [SPI]: unless expressly negotiated otherwise, Applicant selects Service Provider Invoicing via this notice and prior to the submission of the Form 471, consistent with FCC regulation §54.514 Payment for discounted service.

**B.4 Internet Connection**

The Respondents cost to provide an Internet Connection (circuit), shall include the following:

1. The necessary physical connection from the Bidder to **The Westchester School**, including but not limited to any/all one-time special construction cost(s), permits and licensing, and Bidder’s supplied on-site premise

equipment necessary to successfully transmit the requested service.

2. All costs necessary, including but not limited to, “curb-to-demarc”, to deliver the requested hand off to the Owners existing “point-of-demarcation”. Respondent must specify the expected demarc setup included in base fees, e.g. fiber shelf with set-top box CPE and Cat6a handoff.

a. Point-of-Demarcation: MDF at ANNEX ADDRESSES.

3. Demarcation hand-off will be a Copper connection. Bidder will provide and maintain all premise equipment necessary to provide the Owner with the specified hand-off type of service requested.

4. Full duplex operation (bi-directional connection)

5. The requested service shall allow the following Network Protocols:

a. All TCP/IP protocols

b. All layer 1 and layer 2 protocols. Minimum layer 3 protocols (EIGRP, IGMP, IPSEC, OSPF, & RIP).

6. No other Bidder customers will have any physical or logical access to the Owner’s traffic/VLAN.

All proposals from bidders will include any/all costs associated with switching services from the **The Westchester School** present service provider. By providing a proposal to the RFP, the bidder is acknowledging and accepting this requirement.

**B.4 Additional Internet Services List**

**Please provide pricing for: 5 Static IP addresses**

**B.5 E-Rate Requirements**

The services requested in this RFP are dependent on funding from the E-Rate program. Each bidder needs to make themselves thoroughly familiar with all applicable rules and regulations regarding the E-Rate program. For further information regarding the E-Rate program, please reference the USAC Schools and Libraries website at: [www.universalservice.org/sl/](http://www.universalservice.org/sl/)

All contracts entered because of this RFP and the associated Form 470 will be contingent upon:

 The Westchester School reserves the right to terminate any contract and/or agreement even with the successful bidder, regardless of USAC’s approval or denial; of any funding that is requested as a result of this RFP, prior to any work starting. The governing board of the **The Westchester School** reserves the right to accept or reject any or all RFP’s in whole or in part/or waive any irregularity in any proposal received. **The Westchester School** shall be the sole judge of the competency and responsibility of the bidders. The submission of a bid by the bidder is an acknowledgement of this right. **The Westchester School** reserves the right to accept the pricing proposal solely dependent upon SLD approval. All contracts entered into as a result of this Request for Proposal and the associated Form 470 will be contingent upon:

1. Funding approval by the SLD.

2. Approved funded amount equal to the funding amount as requested on the Form 471.

3. The bidder providing, at the time of bid, and maintaining a valid Service Provider Identification Number (SPIN) consistent with the type of service requested in this RFP.

4. A certified Form 486 filed by the Owner and/or a written “Notice to Proceed” from the Owner to the winning bidder to initiate service.

\*Service Provider must contact **The Westchester School** prior to any work proceeding.

Per the requirements of the E-Rate program, no billing and/or service may begin for this contract prior to July 1, 2022 and may not extend past June 30, 2023. Per E-Rate rules, applications will be submitted each year of multiyear contracts for funding consideration.

The Bidder is required to provide the Lowest Corresponding Price (LCP) for equipment and/or services as has been provided to other customers in the area. In the event of an audit and a rule violation pertaining to LCP, in regard to a service provider not providing the LCP, any funds that are requested to be returned to compensate the difference or any rule violation will be the responsibility of the service provider that has failed to provide the LCP

**B.6 Invoicing**

**The Westchester School** has the right to choose the type of invoicing method used to pay for the services provided. The Bidder acknowledges this right upon submission of a response to this request.

**B.7 Service Provider Invoicing**

**The Westchester School** discount percentage rate, as determined on the Form 471, will be the maximum that they are liable for. The Bidder will be responsible to invoice USAC for the remaining balance, when using the Service Provider Invoice (SPI) method, or Form 474. Prior to invoicing USAC for the service rendered, the Bidder agrees to provide the Owner a copy of the USAC invoice to verify that the service has been delivered and accepted by The Westchester School’ before the Bidder invoices USAC.

**B.8 BEAR Invoice Method**

When utilizing the BEAR method of invoicing, the Provider will invoice **The Westchester School** for the entire amount of the service rendered. **The Westchester School** will invoice USAC for the discounted portion of the services provided.

**B.9 Termination**

**The Westchester School** reserves the right to terminate any contract and/or agreement with any Respondent, even the apparent winner, regardless of USAC’s approval or denial of funding; any funding requested because of this RFP, prior to any work starting. The Westchester School’ reserves the right to accept the pricing proposal solely dependent upon SLD approval.

**C) Bid (Proposal) Instructions**

**C.1** **BID Package Requirements**

Proposals or information requests should be emailed and (a) must reference this Form 470 number, (b) must be addressed to **BIDS@Summae-rate.com** and subject to contract restrictions, services may be reevaluated for cost-effectiveness any time during the year.

Proposals must include **all** costs associated with providing service, including but not limited to:

* monthly service fees
* managed router/fiber lease fees (if required for service to function)
* one-time construction, installation, and/or connection charges
* estimated taxes, fees, and/or surcharges

Proposals that do not provide definitive costs for the services requested (including recurring and/or one-time charges) will be considered non-responsive and will not be included in the evaluation.

Proposals that include generic/encyclopedic price lists will be considered non-responsive and will not be included in the evaluation.

Proposals requiring applicant-owned hardware in order to function must provide specifications and, if available, an estimated cost for necessary hardware.

Proposals should include the service provider’s terms and conditions.

No bid will be accepted from or contract awarded to a bidder:

a) Who is not licensed in accordance with the law

b) Who does not hold a valid Service Provider Identification Number (SPIN) and is in good standing with the FCC/USAC.

c) Who has not successfully performed on projects of similar character and scope to the proposed work.

d) General Acknowledgement – Bidders will provide an executed copy of the provided form acknowledging the RFP requirements.

e) Does not hold a license qualifying them to perform work under this contract in the State of New York.

f) Who has not successfully performed one project of similar character and scope of the proposed work.

g) Does not provide all required documentation as required by this RFP.

All prospective Respondents wishing to provide a proposal for this RFP must submit their responses to **BIDS@SUMMAE-RATE.COM**. Proposals will only be received until February 21, 2022, at 5:00 PM EST. Proposals received after this time will not be considered for award. Respondents will provide the RFP number and bid time in the subject line of the email, or if responding by mail the RFP number and bid time on the lower left-hand corner of the response envelope. Due to the inconsistency and unreliability of physical delivery services, it is highly recommended that all responses be sent via email. Email responses are limited to 15Mb in size and must be in PDF format. Responses received after the appointed date and time will only be considered for review after responses received prior to the due date and time have been reviewed. Responses received after the appointed date and time will be subject to the owners Right to Reject any and all proposals. All inquiries for this RFP will be directed to **BIDS@SUMMAE-RATE.COM**. The deadline for all questions regarding this RFP will be February 11, 2022 at 5:00 PM EST.

Bidders are required to provide the following information. Failure to provide the following information can result in the proposal being deemed non-responsive and removed from consideration by **The Westchester School**.

**C.2** **Itemized Bid Price Sheet** – All proposed prices provided by the Respondent will be itemized, per the requirements of the E-Rate program. Respondents will provide itemized cost for a minimum of the following:

eligible services/equipment, ineligible services/equipment, one-time costs breakdown, installation costs, any fixed costs, E-Rate eligible itemized tax and surcharges descriptions breakdown with cost, and

utilization costs (such as cost per increment). Respondent will include in their bid response all monthly unit pricing for each component of this system.

**C.3** **Service Agreement –** Along with the Respondent’s proposal, it is REQUIRED that the Respondent include a copy of their multi-year service agreement, when applicable. Upon review of all proposals, the Owner

will sign, date, and return the successful Respondents agreement.

**C.4** **Respondent Information** – Respondent will provide in their proposal package documentation that details the following: firm name, business address, phone and fax numbers and a brief overview of the

Respondent’s organization, a brief history of the firm, a primary contact person to support the contract(s), and the Respondents SPIN. Respondents’ information shall not exceed 3 pages in length.

**C.5** **General Acknowledgement** – Respondents shall provide an executed copy of the provided form acknowledging the RFP requirements.

**C.6** **List of References** – Respondent will include a minimum of three (3) client references. References will include Contact Name, Organization Name, and Contact telephone and email information. References

must be from winning proposals within the last three calendar years.

**C.7** **Respondent Qualifications** – Respondent will provide in their proposal package sufficient documentation that demonstrates the Respondent’s ability to provide the services as required in this RFP.

**C.8** **Implementation Plan** – Respondent will provide an implementation plan, if applicable, that details: the process for Respondent, system cut-over (including a schedule), and contact information for the Service

and/or Installation Managers that will be responsible for this project. Provide any specific or required dialing codes that would be necessary for your solution.

**C.9 Contract Requirements**

The owner intends to use the Respondents supplied Service Agreement to formalize any contractual relationship that results from this RFP. However, the following provisions must be specifically included in the Respondents supplied agreement for the Respondent’s proposal to be considered responsive. Failure to include any of these provisions shall result in the Respondent’s proposal being determined Non-Responsive, and no further evaluation of the proposal will be considered.

**C.10 Terms and Conditions**

Proposal contracts shall be based on a three (3) year term with two (2) one (1) year extensions. The initial three (3) year term shall start July 1, 2022 and end June 30, 2025. The Owner reserves the option to extend this contract for a period of two (2) one (1) year extensions through June 30, 2027, not to exceed a total of five (5) contract years. An extension option must be mutually acceptable to both parties. Any request for an acceptance of an extension shall be in written form and shall include any requests and justifications for adjustment in compensation. If Respondents can provide lower rates by extending the length of the contract, please provide this option as part of the response.

**C.11 Service “Growth Clause”**

Growth Services may or may not be requested by the Owner during the contract term. The “Growth Clause” shall not require a change in contract terms. The “Growth Clause” shall include a price for all existing service types plus any additional services of the same type/speeds/bandwidths of 500Mb/s and 1,000Mb/s.

**C.12 Other**

Per USAC E-rate rules, “cost of eligible services” will be the highest valued criterion in the proposal evaluation process; however, other criteria with a lesser value may also be considered.

Respondents shall document the ability to participate in the E-Rate program by supplying their current SPIN (Service Provider Identification Number) as part of their proposal.

Proposals for multi-year contracts and contracts with optional renewals will be considered but are not required.

Subject to contract restrictions, services may be reevaluated for cost-effectiveness at any time during the life of the contract.

By submitting a proposal on the requested services herein, the vendor certifies that its equipment and services are compliant with the FCC’s Order (FCC 19-121) prohibiting the sale, provision, maintenance, modification, or other support of equipment or services provided or manufactured by Huawei, ZTE, or any other “covered company” deemed a national security threat.

As required by E-rate rules, all proposals in response to this Form 470 must offer the Lowest Corresponding Price (LCP). See <https://www.usac.org/e-rate/service-providers/step-2-responding-to-bids/lowest-corresponding-price/>.

**C.13 State and Local Procurement**

Public works and purchase contracts for public schools in New York State are governed by the procurement provisions of the State's General Municipal Law. Preference will be given to New York State’s Office of General Services (OGS) Contracted Vendors. Public Schools may also purchase equipment and services under publicly centralized procurement contracts administered by the State's OGS.

**D) Bid Evaluation Criteria**

**The Westchester School** will evaluate and select the winning bid based on the following criteria and weighted in the order listed in its relative importance:

**D.1 Price** – The price of eligible goods and services will be the highest weighted factor. **The Westchester School** will be evaluating price based ONLY on the eligible monthly and eligible “one-time” costs. E-Rate ineligible items must be provided on a separate rate sheet that will not be a part of the evaluation. The responding service provider is required to provide the lowest corresponding price for equipment and/or services as has been provided to other customers in the area. In the event of an audit and a rule violation pertaining to Lowest Corresponding Price, any funds that are requested to be returned to compensate the difference or any rule violation will be the responsibility of the service provider that has failed to provide LCP. (30%)

**D.2 Experience** **and/or References**– **The Westchester School** will evaluate prospective bidder’s experience based on, but not limited to, the bidder’s ability to successfully provide the requested service, and prior history with **The Westchester School**. Additionally, **The Westchester School** may decide to evaluate the quality of provided references or base this weighted factor solely on the quality of the references provided. (20%)

**D.3 Accuracy of Bid Response** – **The Westchester School** will evaluate the prospective bidder’s bid response for, but not limited to, completeness of bid package, Service Agreement, amendments and/or exceptions to the requested Service. (20%)

**D.4 Qualifications** – **The Westchester School** will evaluate the prospective bidder’s qualifications based on, but not limited to, technical expertise and service coverage and the number of projects successfully completed by the bidder providing the same type and scope of the requested services. (20%)

**D.5 Service Level Agreement**- The bidder will include a signed and dated copy of their multi-year Service Agreement (contract and service level agreement) with their bid proposal. Once all proposals have been received, and evaluated, **The Westchester School** will sign, date, and return the successful bidder’s agreement(s). (10%)

**D.6 Protests**

In order to be considered, written protests containing the proposal number must be submitted in accordance with the **The Westchester School** Board of Education Policy for protests. Protests must be made on the following grounds to be considered:

A. Owner failed to follow the selection procedures and adhere to the requirements specified in this RFP or any amendments hereto, or

B. A Conflict of Interest

C. State and/or Federal law has been violated.

**D.7 Failure to Provide Service**

If the selected vendor is unable to provide the service for which they are contracted to provide, the awarded service provider agrees to financial compensation to **The Westchester School** to move to the next qualified Bidder. Financial compensation will be equal to, but not more than the difference in cost between the awarded service provider and the next most qualified provider.

**D.8 Right to Reject Any and All Proposals**

The governing Board of **The Westchester School** reserves the right to accept or reject any or all proposals in whole or in part or waive any irregularities in any proposal received. **The Westchester School** shall be the sole judge of the competency and responsibility of the Respondent. The submission of a proposal by a Bidder is acknowledgement of this right.

**The Westchester School**

**FY2022 E-Rate Request for Proposals**

**REQUEST FOR PROPOSALS**

**Signature Page (required)**

|  |  |
| --- | --- |
| **Applicant** | **The Westchester School** |
| **Billed Entity Number** | **11097** |
| **Establishing Form 470** |  **220013709 (105A-22)** |



For the Applicant: If Vendor’s proposal is selected for award, Applicant will execute below to confirm acceptance and establish the legally binding agreement, as required by E-rate program rules. Either party may require additional documents. If acceptable to Applicant, Applicant may also sign Vendor’s additional contractual documentation. All terms and conditions of the RFP and all RFP amendments and supporting materials are included by reference.

|  |  |
| --- | --- |
|  |  |
| Signature | Date |
|  |  |
| Printed Name | Title |
| **The Westchester School** | **11097** |
| Applicant Name | BEN |